

**ST. PAUL ELEMENTARY SCHOOL  
CATHOLIC SCHOOL PARENT COUNCIL**

**MINUTES FOR THE MEETING HELD ON September 30, 2019**

**Present at the meeting were:**

Leslie Keating; Sara Scott, Liz Matheson, Diane Anderson Campbell, Greg Stewart, Meagan Wark, Carly Dee, Michelle Connor, Courtney Lincoln, Danielle Christie, Wendy Heffernan

**Welcome, Introduction and Opening Prayer:** Leslie K. called the meeting to order and led the council in prayer. Introductions were made around the table.

**CATHOLIC SCHOOL COUNCIL ELECTIONS**

Leslie declared all council positions as open. Nominations and elections were held and all were in favour of the following:

- Chair – Sara Scott
- Vice-Chair – Michelle Connor
- Secretary – Liz Matheson
- Treasurer – Wendy Heffernan
- Parent Reps – Danielle Christie, Carly Dee, Courtney Lincoln, Meagan Wark
- Community Rep – Diane Anderson Campbell

It was determined post-meeting that parents employed by the school may not hold positions on a Catholic School Council. M. Connor and C. Lincoln were renounced.

The positions of Vice Chair and one Parent Rep remain vacant and will be advertised again. Interested parties to be nominated and elected at October meeting.

**BUSINESS UPDATES**

**1) Financial Report:** Presented by Wendy H. Opening School Year Balance \$27,567.40. Current Balance \$29,634.90. Approx \$4,800 is available to spend (Gen Acct, Hot Lunch Acct). Carly D. made a motion to approve reports as read, Meagan W. seconded.

- Requests for Funds:
  - Scientists in the School – 13 classes @ \$200/class
    - MOTION TO FUND UP TO \$2,600 made by Wendy H, seconded by Sara S.
- Jimmy Chapman to be on next meeting agenda
- Sara S. will put together a list of historic large yearly expenditures for consideration at next meeting.

**2) School Report:** Presented by Leslie K.

- Great Open House with large turnout; community organizations were well received
- Working through Work-to-Rule campaign
- New priest – Father Pilon
- Confirmed that Grade 7 and 8 students can leave the school for lunch this year with parent's note
- Thurs Dec 5 – Craft Sale
- Fri Dec 13 – Christmas Lunch & Mass

## **COMMITTEE REPORTS**

### **1) Raffle:**

- Dee and Wendy to coordinate
- Prize Draw to be Tues Oct 29 @ 2pm
- Tickets ordered, lottery license has been applied for and fair booth booked
- Tickets to be handed out by Monday Oct 7
- Sara S and Dani C to count Oct 11 to determine First Week Top Seller
- Raffle Prizes:
  - Grand Prize \$1,000 cash donated by CSC
  - 1<sup>st</sup> Prize \$250 cash donated by Archer Bulk Carriers
  - 2<sup>nd</sup> Prize \$100 cash donated by Mike Heffernan – Ball Real Estate
- Student Prizes:
  - 1<sup>st</sup> Prize – Up to \$200
  - 2<sup>nd</sup> Prize – Up to \$150
  - 3<sup>rd</sup> Prize – Family Movie Pass Package
  - MOTION TO FUND ABOVE made by Meagan W, seconded by Liz M.
- Additional student incentive prizes and class prizes to be confirmed for next meeting

## **OTHER BUSINESS**

### **1) Breakfast Program Report:**

- Presented by Diane Anderson Campbell, Breakfast Program Coordinator
- Budget of \$500-550 per month
  - \$908.84 spent in first month; includes initial stock ups
- Student Nutrition Program Grant - \$4,479.48
  - Cheque has been received for half of grant
- PC Children's Charity Grant - \$1,350
- With current Work-to-Rule, students have not been allowed in the school without supervisor prior to the bell – snack bins have been delivered to classrooms with little issue

**Next Meeting Dates:** Mon, Oct 21, 2019 at 6 p.m.

**Motion to Adjourn:** Carly D. made a motion to adjourn, Dani C. seconded.