

**ST. PAUL ELEMENTARY SCHOOL
CATHOLIC SCHOOL PARENT COUNCIL**

MINUTES FOR THE MEETING HELD ON October 22, 2019

Present at the meeting were:

Principal: Leslie Keating

Chair: Sara Scott

Secretary: Liz Matheson

Parent Reps: Dani Christie, Carly Dee

OECTA Rep: Katie Carswell

CUPE Rep: Kim Francz

Community Rep/Breakfast Club Coordinator: Diane Anderson-Campbell

Also Present: Amanda Hare, Tina Jones, Christy McGriskin, Antje Reid, Sonya Sedgwick, Greg Stewart

Absent with Regrets: Dee Archer, Wendy Heffernan, Meaghan Wark

Welcome, Introduction and Opening Prayer: Sara called the meeting to order. Introductions were made around the table. Leslie led the council in prayer.

Accept Minutes: Greg motioned to accept Sept 30, 2019 meeting minutes, seconded by Diane.

OLD BUSINESS

1) Vacant Seats

- Vice-Chair – Dee nominated herself, via email, as Vice-Chair. No other nominations. All in favour of Dee.
- 2 x Parent Rep – 3 nominations:
 - Tina Jones
 - Sonya Sedgwick
 - Greg Stewart
 - Sonya and Greg elected as Parent Reps by council vote

2) Top Seller Raffle Prizes

- 1st Top Seller – 10.1 Android Tablet \$199 + tax OR \$200 cash
- 2nd Top Seller – Beats by Dre \$119 + tax OR \$125 cash
- MOTION TO PURCHASE PRIZES made by Carly, seconded by Dani, all in favour.

3) Raffle Report

- Draw Date – Tues, Oct 29 @ 1:30 pm; Ticket Return Date – Fri, Oct 25
- Approx sales to date (one week remaining):
 - 1st week - \$770
 - Fair - \$900
 - 2nd week - \$1,265
 - Total - **\$2,935**
- Discussion was held whether top prizes should be proportionate to profit in the future. It was decided that it would be difficult to promote ticket sales without knowing the prize. Can base prizes on past years' sales.
- Discussion was held to delay draw date to Thurs, Oct 31
 - Leslie to confirm with Dee that there was no particular reason for the 29th.
 - Ticket return date would then be Mon, Oct 28 and allow an extra weekend to sell.
 - MOTION TO DELAY DRAW DATE made by Greg, seconded by Diane. All in favour.

TREASURER'S REPORT Wendy not in attendance.

1) Request for Funds:

- Following New Business - Expenditures discussion:
 - \$400/class x 13 classes = \$5,200
 - Agendas: up to \$760; discount to be issued due to delay of receipt
 - Coding & robotics – invest up to \$2,500 in equipment to support a Coding Club (run by a teacher).
 - Up to \$2,200 for activity in lieu of Jimmy Chapman
 - MOTION TO FUND all of the above, totaling \$10,660, made by Dani, seconded by Carly. All in favour.
 - No speaker to be scheduled at this time
- Bussing – 2 for cross-country; 1 for soccer
 - MOTION TO FUND made by Greg, all in favour.

SCHOOL REPORT Principal Keating

• EQOA 2019:

- Scores:

	Gr 3	Gr 6
Reading	82	67
Writing	93	58
Math	67	17

- St Paul scored above the provincial average.
- Staff is looking into and analyzing low scores and what can be done to improve.
- A focus is being placed on reading skills to see if improvements would have a positive impact on math scores. Assessment math questions are multi-step word problems so staff question whether students are having difficulty understanding and interpreting the math questions.
 - Reading assessments occur every few months with additional monitoring of students who may require extra attention.
- **Christmas Concert:**
 - Have traditionally held a Gr K-8 concert in the evening; K-4 first half, 4-8 second half.
 - 2018 – Gr K-6 concert; one afternoon and one evening show.
 - 2019 – the option of doing 'Christmas Windows' in lieu of a concert was discussed.
 - Different activities in each classroom i.e. Crafts, performance
 - Parents rotate classrooms every 10-15 min
 - Would only go to own kids' rooms
 - Met with apprehension from the group – enjoy the small community feel of seeing friends and neighbours' children performing.
- **Science Fair**
 - End of November; by the 27th

NEW BUSINESS

1) Christmas Lunch:

- Fri, Dec 13 @ 11:30 am
- Sara presented the option of having the dinner catered
 - Received multiple quotes; Betty Wickman (Sharpe's, C'ford) was most affordable
 - Approximate cost of \$900

- Dinner to include turkey ham, peas, carrots, potatoes, gravy
- No delivery – Sara is able to pickup
- Will need to purchase buns, juice, ice cream (Chapman's offers peanut-free option)
- Will require volunteers for setup, buffet service, decorations, tear down and clean up
- MOTION TO FUND made by Dani, seconded by Sonya, all in favour.
- Will accept monetary donations only this year (have accepted food and monetary donations in the past).
- Leslie proposed that we recognize and honour Jennifer Barton-Crowley and Joyce Archer, two former, long standing Council members, at the dinner. Small gift and flowers to be purchased.

2) Previous School Year Expenditures:

Sports Buses	\$1,400
Trips (\$400 per class x 13)	5,200
School Movie Trip	1,270
Jimmy Chapman	2,200
Agendas	760
Speaker/Author	1,150
Welcome BBQ	500
Year End BBQ	200
Communion Cakes	100
Flexible Seating	300

\$13,080

Chromebooks (2018/2019) 7,000

Laminator (2018/2019) 2,000

\$22,080

● Approx Revenue:

Raffle \$8,000

Hot Lunches 10,000

\$18,000

● **Jimmy Chapman:**

- Unable to hire Jimmy Chapman at this time
- Discussion as to if the children have grown tired of his program and that it may be time to explore alternatives.
- Some options:
 - Nationwide Lacrosse Workshop
 - They provide equipment
 - Grade K to 8 program
 - Focus on lacrosse skills and teamwork; a sport opportunity that is inclusive of all skill levels.
 - Yoga
 - Rugby Workshop
 - Grade 4+
 - Free?
 - Anglers & Hunters Archery Workshop
 - Approx. \$2 per child
 - Curling
 - Combination of activities geared to different age groups
- Amanda MOTIONED TO RESEARCH ALTERNATIVES. All in favour.
 - Leslie/Kim to research activity options up to \$2,200 – equivalent to what has historically been spent on Jimmy Chapman.

OTHER BUSINESS

1) Breakfast Program Report:

- Presented by Diane Anderson Campbell, Breakfast Program Coordinator
- Budget of \$500-550 per month; \$5,500 total for school year
 - Sept - \$908.84; includes initial stock ups
 - Oct - \$580.98
 - TO DATE - \$1,489.82
- Student Nutrition Program Grant - \$4,479.48 total
 - \$2,239 received to date
- Coordinator to be providing free product coupons (these had been purchased in previous years).

Next Meeting Dates: Mon, Dec 2, 2019 at 6 p.m.

Motion to Adjourn: Amanda made a motion to adjourn, Cary seconded.