

**ST. PAUL ELEMENTARY SCHOOL  
CATHOLIC SCHOOL PARENT COUNCIL**

**MINUTES FOR THE MEETING HELD ON December 3, 2019**

**Present at the meeting were:**

*Principal:* Leslie Keating

*Chair:* Sara Scott

*Vice Chair:* Dee Archer

*Treasurer:* Wendy Heffernan

*Secretary:* Liz Matheson

*Parent Reps:* Dani Christie, Carly Dee, Sonya Sedgwick, Meagan Wark

*OECTA Rep:* Katie Carswell

*CUPE Rep:* Kim Francz

*Absent with Regrets:* Diane Anderson-Campbell, Greg Stewart

**Welcome, Introduction and Opening Prayer:** Sara called the meeting to order. Leslie led the council in prayer.

**Accept Minutes:** Dani motioned to accept Oct 22, 2019 meeting minutes, seconded by Dee.

**OLD BUSINESS**

**1) Raffle Sales**

Sales less Expenses	<b>\$8,379.85</b>
Grand Prize	<u>1,000.00</u>
Profit	<u>\$7,379.85</u>

- \$200 to remain in SC Annual Fundraiser Acct therefore Dee MOTIONED TO TRANSFER \$8,179.85 from Fundraiser Acct to General, seconded by Sonya.
- \$1,000 Grand Prize paid from SC General Acct.

**TREASURER'S REPORT** Presented by Wendy

SC Annual Fundraiser	\$200.00
Craft Sale	\$198.90
Student Assistance	\$634.91
General	\$1,108.93
Hot Lunch	\$3,292.50
Parent Involvement	\$58.59
Playground	\$23,081.76
Pro Grant	\$500.00
Yearbook	\$509.86

Wendy MOTIONED TO TRANSFER balances from Pro Grant Acct and Yearbook Acct to General Acct. Seconded by Dee.

Scientists in the School still to be paid; approx. \$2,600.

**1) Request for Funds:**

- Principal Keating requested \$500 towards the purchase of Christmas hampers for 10 families in the St Paul School community – turkey, potatoes, etc + gift cards. Proceeds from ornament sales to be used toward this cause as well.

- School Movie Trip – \$2,423.00 (see details under New Business)
- Jenn Payne has requested \$50 for children's liturgy supplies
- Bussing for Feb 13 Ski Trip – 2 busses - \$791.00
- MOTION TO FUND all of the above, totaling \$3,764.00 made by Wendy, seconded by Meghan.

### **BREAKFAST PROGRAM REPORT** Presented by Sara as per email from Diane

- Nov expenses - \$575.34; To Date - \$2,209.33 of \$5,829.48 budget
- A recent surprise inspection received glowing reviews!

### **SCHOOL REPORT** Presented by Principal Keating

- **Staffing Changes:**
  - Deb White is retiring at the end of Dec; Michelle Morrissey to fill this permanent position.
  - Maggie Sullivan has accepted a full-time position in Peterborough; Rose Oltean to fill this permanent position.
- **Christmas Concert:**
  - Tues, Dec 17; 2 shows – 1pm and 6 pm
  - Grades K-6; older students have the option of helping younger grades
  - Grade 7s are leading advent in Dec
  - Grade 8s to do the Stations of the Cross

### **NEW BUSINESS**

#### **1) Activities:**

- Lacrosse Training for the whole school; 2 days; approx. \$1,000
- Rocks and Rings (curling) for Gr K-6; 1.5 days
- Curling for Gr 7 and 8; 4 x 1 hr sessions over 4 wks; possible cost of \$2 per student
- Skating for whole school; 2 days – Thurs, Jan 30 & Thurs, Mar 12
- Archery; free program; not yet confirmed
- Totals approximately \$2,100 of the \$2,200 budget
- Discussion held around mindfulness in the classroom workshops; Leslie will include on the agenda for next staff meeting.

#### **2) Christmas Lunch:**

- Fri, Dec 13 @ 11:30 am
- Ice cream – Dee to confirm with Foodland regarding pre-ordering Chapman's
- Milk – no milk; have students bring water bottles
- Sara will purchase plates, cutlery, napkins, etc. and to follow-up with volunteers

#### **3) School Movie Trip:**

- Thurs, Dec 19 - seeing Frozen 2
- \$3 surcharge for Disney therefore requesting \$2,423.00 (note that this cost has taken into account the \$2/student fee). Approved above.

**Next Meeting Dates:** Mon, Feb 3, 2020 at 6 p.m.

**Motion to Adjourn:** Carly made a motion to adjourn, Dani seconded.