

**ST. PAUL ELEMENTARY SCHOOL
CATHOLIC SCHOOL PARENT COUNCIL**

MINUTES FOR THE MEETING HELD ON February 3, 2020

Present at the meeting were:

Principal: Leslie Keating

Chair: Sara Scott

Secretary: Liz Matheson

Parent Reps: Dani Christie, Carly Dee, Sonya Sedgwick, Greg Stewart, Meagan Wark

OECTA Rep: Katie Carswell

CUPE Rep: Kim Francz

Community Rep/Breakfast Club Coordinator: Diane Anderson-Campbell

Absent with Regrets: Dee Archer, Wendy Heffernan

Welcome, Introduction and Opening Prayer: Sara called the meeting to order. Leslie led the council in prayer.

Accept Minutes: Dani motioned to accept Dec 3, 2019 meeting minutes, seconded by Kim.

OLD BUSINESS

TREASURER'S REPORT Wendy absent, Kim gave update.

- Lottery funds have yet to be transferred to General Account. Waiting on statement – hopefully be finalized this week.
- Hot Lunch funds have been transferred to General Account.
- MOTION TO TRANSFER Hot Lunch account balance to General account once per month made by Kim, seconded by Carly, all in favour.

1) Request for Funds

- Made by Madame Byrnes to cover the cost of one of two busses for Grade 4 & 5 French trip.
 - MOTION TO FUND \$200.00 made by Greg, seconded by Carly.
- 2 Busses for Volleyball @ \$197.75 per bus.
 - MOTION TO FUND up to \$400 made by Kim, seconded by Dani.

BREAKFAST PROGRAM REPORT Presented by Diane

- Spent to date - \$2,871.48 of \$5,829.48 budget
- Monthly spending average of \$574; budget of \$582/month
- Diane to attend Breakfast Club Coordinators' Meeting this Wed. Attendance is mandatory to receive 2nd half of funding - \$2,239.74.
- Foodland is currently participating in the Toonies for Tummies Program; every dollar raised at Norwood Foodland to be shared equally between the 3 local breakfast clubs. "Match Funds Day" is Feb 22.
- A narrow table was donated to the Club. Being used in the kitchen for self-serve to improve flow of service.
- Serving 40-50 students per breakfast

SCHOOL REPORT Presented by Principal Keating

- School Board has acquired Burger Hut property, directly to the north of school property.
 - School to plan for future, taking into account the planned subdivision developments
 - Student safety is priority. Considerations to include:
 - Parking lot reconfiguration
 - Redesign of entrance with circular driveway for bussing
 - Elimination of drop-offs along Oak St
 - Designated Kindergarten yard
 - Construction of crosswalk across Hwy 7 to start July 2
 - Spring St as a one-way street
- Free throw basketball held at St Paul the past 2 Saturdays
- Public speaking, story-telling, kindergarten outdoor education day and skiing next week
- Rocks & Rings for K-6 has been confirmed
- Curling for Grades 7 & 8 still in progress

NEW BUSINESS

1) Safe and Caring Schools:

- Committee consists of at least one parent, one teacher, one non-teaching staff, one community rep, the principal. CSC can assume this role.
- St. Paul is focusing on kindness this year i.e. Random Acts of Kindness Wall
- Jan 8: Bullying Prevention Presentation
- Feb 26: Pink Shirt Day (anti-bullying)
- May 7: Tim Holland, ventriloquist. Focus on positive growth mindset.
- The Roots of Empathy Program and Have You Filled A Bucket Today school visits were brought up in group discussion. Leslie to research.

2) Catholic Parent Engagement Regional Meeting Dates:

- Catholic School Councils are invited to attend.
- April 20 @ 6:30 pm, St Peters, Peterborough
- May 20 @ 6:30 pm, Holy Trinity, Clarington; guest speaker Craig Kielburger on "The world needs your kid: Raising kids who care and contribute".

3) Raffle Idea Presentation:

- Presented by Sara
- Total books sold this year: 336 = \$8400 total sales
- Older grades show less interest in selling i.e. 9 books sold/class
- Send raffle newsletter home for parents that outlines what money is used for or if there is a specific item to be fundraised for.
- Need visual incentive for kids – Progress Wall in front hallway. Weekly sales updates to be displayed for transparency.
- Continue prize incentives for top individual sellers.
- Offer class prizes at sale milestones. Many of which with little or no cost. i.e. longer recess, pizza party, movie with snacks.
- Offer schoolwide prize for meeting total school sales goal i.e. Pie the Principal
- May be beneficial to pre-plan for raffle at end of previous year given tight timeline once school starts in September.

- Extend timeline by a week to avoid draw close to Halloween.
- Group discussed sale location alternatives. Foodland? Peterborough grocery stores? It was noted that underage lottery ticket sales are a legal issue.
- Question raised about a school banner. Do we have one that could be used to draw attention at the Fair raffle table?

4) CSC Community Profile:

- Completed as a group and submitted.

Next Meeting Dates: Tues, March 31, 2020 at 6 p.m.

Motion to Adjourn: Dani made a motion to adjourn, Meagan seconded.